

Project Manager

March 2022 - Full-Time - Luxembourg // Remote

Company

Our vision is to unlock a new era of efficient technologies for a sustainable life.

Rafinex builds transformative digital capabilities that empower innovators to deliver novel, valuable and sustainable products. Our cutting-edge software "[Möbius](#)" is a market leading technology, delivered through our cloud-based SaaS application, to create lightweight and high performance product designs in sectors such as aerospace and automotive.

Rafinex is a fully remote-first company, with our team distributed across Europe. This is a full time, permanent role with an immediate start date in Luxembourg.

Role

We are looking for an experienced Project Manager to oversee several internal and external projects. This role is at the centre of the organisation and impacts everything we do; from working closely with internal teams, through to identifying risks and presenting to stakeholders from peers through to executives. You will be an integral part of the team, and have the autonomy and responsibility to drive the whole company forwards.

This role has the potential to grow into Program and Operations Management for exceptional candidates.

Responsibilities

- Manage several projects to ensure timely execution of milestones and deliverables.
- Liaise with Business Development to plan customer service projects, ensuring that these are resourced and timelines are kept.
- Coordinate with internal teams (Engineering; Core Technology; Business Development; Quality) to keep technical roadmap delivery targets on-track.
- Communicate progress updates and deliver presentations internally and externally on behalf of Rafinex to multiple stakeholders.
- Conduct risk assessments and develop suitable management strategies and risk treatment plans to mitigate and bring these to acceptable levels.

- Maintain and develop internal processes and procedures in support of efficient team operations; identify opportunities for automation and work with Engineering to implement.

Requirements

- Excellent time-management and organisation skills; demonstrable experience managing ambitious projects.
- 3+ years experience in project management roles, processes and tools (e.g. JIRA). Formal qualifications advantageous (e.g. PRINCE2, Agile, Lean).
- Excellent communicator. Fluent in written and spoken English. Additional languages (German, French) are welcome but not strictly necessary.
- Ability to influence and stakeholders at all levels. Comfortable representing Rafinex externally to customers, partners and suppliers.
- Degree-level education in a technical or business topic would be advantageous.
- Several years experience working remotely. Ability to travel occasionally within central Europe & UK.
- The right to work in Luxembourg; Rafinex will not assist with any relocation or visa applications.

Benefits

- Salary of 35,000 € to 50,000 € per year depending on experience.
- 30 days vacation per year.
- Flexible working hours.
- Generous equipment budget.
- Financial support for professional development including books, seminars and training courses.

Apply

Rafinex is committed to fostering an innovative and inclusive environment for all, and celebrates diversity in all its forms.

To apply please send your CV to careers@rafinex.com

There is no closing date for applications but interviews will be held on a rolling basis and closed as soon as the position is filled.

No recruiters.